

TERMS & CONDITIONS

DEFINITIONS & ABBREVIATIONS:

Conference organiser means the Continence Foundation of Australia (the Foundation) and Urological Society of Australia and New Zealand (USANZ).

Meeting organiser means DC Conference & Association Management (DCC&A).

Conference means 31st National Conference on Incontinence and 4th Functional Urology Symposium, to be held 14-17 June 2023.

Committee means the Scientific Committee for the 31st NCOI and 4th FUS Conference 2023

CANCELLATION POLICY AND DISCLAIMER:

The Foundation and USANZ understand that circumstances can change. At any point prior to the event you are welcome to contact the Conference organiser and/or Meeting organiser in writing to nominate a substitute delegate at no extra charge.

- Cancellations received prior to 1 May 2023 will receive a full refund.
- Cancellations received between 1 – 15 May 2023 will receive a 75% refund.
- Cancellations received between 16-31 May 2023 will receive a refund less \$50.00 administration fee.
- Cancellations received after on or after 1 June 2023 will not be refunded. Any applicable refund will be returned via the same payment method as the original receipt of funds.

The Committee reserves the right to change, without notice, any part of the program and the speakers.

GOOD AND SERVICES TAX:

GST is included in prices where indicated. Refer to tax invoice for applicable GST amount.

INSURANCE:

Registration fees do not include insurance of any kind. Registrants and exhibitors are advised that at the time you register for the Conference to

arrange personal health and travel insurance (where applicable). You are solely responsible for any physical loss or damage to your own property.

The policy should include loss of fees/deposits through cancellation of your participation in the Conference, or through cancellation of the Conference, loss of international/domestic air fares through cancellation for any reason, including airline or related services strikes within Australia, failure to utilise tours/transfers or pre booked arrangements due to airline delay,

Force Majeure or any other reason, medical expenses (including sickness and accident cover), loss or damage to personal property, additional expenses and repatriation should travel arrangements have to be altered. The committee and conference organiser and meeting organiser and organisers cannot take any responsibility for any participant failing to arrange their own insurance and will not accept any liability for loss or injury.

MEMBERSHIP

If you are not a member of the Continence Foundation of Australia or the Urological Society of Australia and New Zealand, and would like to join, you can do so by visiting [Continence Foundation website](#) or [USANZ website](#) .

PAYMENTS:

A tax invoice will be issued if full payment is not made at the time of registration. The balance of payment must be paid in full 14 days from the invoice date or 10 business days before the Conference start date, whichever comes first. The organisers reserve the right, without notification, to cancel outstanding accounts any time after 30 days from the date of issue of the tax invoice. If payment is not received prior to the Conference, access will be granted only after full payment is made via credit card.

PAYMENT OF FEES:

Fees are in Australian Dollars (AUD) and include GST. Payment of fees must accompany all registrations and can be made by direct deposit or credit card. Only online registrations are accepted. Payment of fees must accompany all registrations via direct debit or credit card. If an early bird discount is claimed and payment is not received by the due date, the registration fee will revert to the standard fee.

ACCOMMODATION:

Meeting organisers have secured rooms at a selection of hotels and apartments surrounding the conference venue at special rates for the

Conference delegates. Bookings at these hotels can be made directly via the conference registration page.

When you book your accommodation via the Conference registration page, you will be redirected to an external secure payment page hosted by your selected hotel. Your selected hotel will process your payment according to the terms and conditions of each hotel, which are available on the registration page. By doing so you understand that all future communication in relation to cancellations, changes or any other requests will need to be directed to the hotel.

Please ensure you carefully review all booking rates and terms and conditions when making a reservation with one of the listed hotels.

Please note that neither the Conference Organisers (CFA and USANZ), nor Meeting Organiser (DCC&A) will be able to assist you with any queries relating to your accommodation booking.

REGISTRATIONS FROM COMMERCIAL BODIES

Delegate registrations will only be accepted from commercial companies if that company has secured a sponsorship or exhibition package to support the conference.

Please contact the conference organiser to discuss booth options if you haven't already secured your booth.

PRIVACY STATEMENT

When you register for the Conference we collect your personal information to facilitate your registration, payment and attendance at the Conference, and to otherwise run our organisations. During your attendance at the Conference we may collect other personal information from you by photographing or video recording your image and/or voice for use in Foundation or USANZ promotional material for the Conference. You may refuse to provide us with some or all of your personal information, however, doing so may prevent you from being able to attend the Conference, or reduce the services we can provide to you.

We may also use your personal information to provide you with information about Foundation or USANZ events, urological news, or information related to the industry.

You may elect to unsubscribe to Foundation news lists by clicking the “unsubscribe” option on ITN emails or by sending a request to info@contenance.org.au.

You may elect to unsubscribe to USANZ news lists by clicking the 'manage your subscription' option at the footer of the enews emails or by sending a request to communication@usanz.org.au.

We may disclose your personal information to third parties, including other members, our representatives, contractors and agents, our professional advisers, auditors and insurers and your representatives and agents. An example disclosure is that we may provide an attendees list for the Conference which includes your name, and we may publish a photograph of you at the Conference in promotional materials, social media and/or our website.

The Foundation Privacy Policy (<https://www.contenance.org.au/privacy-policy>) and the USANZ Privacy Policy (<https://www.usanz.org.au/society/future/policy-framework/society-policies-procedures/privacy-policy>) explain how you can seek access to, and correction of, the personal information that we hold about you, as well as our complaints handling procedures.

DISCLAIMER:

This information is correct at the time of publishing. The scientific program committee and conference organisers reserve the right to change without notice any part of the program and the speakers. The Contenance Foundation of Australia and USANZ and/or its agents will not be liable for any alterations to the program and/ or speakers. The Conference Organiser reserves the right to change activities, topics and presenters when necessary. The Conference Organiser shall not be liable for any loss caused by the cancellation of the Conference where such cancellation is due to Force Majeure.

BEHAVIOURAL CODE OF CONDUCT AT CONFERENCE AND EVENTS:

The Conference is dedicated to providing an harassment-free conference experience for everyone, regardless of gender, gender identity and expression, sexual orientation, disability, physical appearance, body size, ethnicity, culture, race, age or religion. The Foundation and USANZ do not tolerate harassment of conference participants in any form. Speakers' presentations, opinions expressed by chairs and panellists and content offered in the various formats within the Conference must be respectful and devoid of content/images of a sexual or discriminatory nature. Unless

relevant to the particular talk, sexual language and imagery is not appropriate for any conference venue.

The following behaviour is deemed unacceptable:

- inappropriate approaches of a sexual nature and/or aggressive behaviour
- offensive comments, questions or posts made on event engagement technology, twitter, and other online media platforms

It is our expectation that attendees will act in a responsible manner in regard to alcohol consumption.

Conference participants (this includes employees, volunteers, visitors, guests, sponsors etc) or anyone interacting with the event violating these rules may be sanctioned or expelled from the conference without a refund at the discretion of the conference organiser .

PHOTOGRAPHY

We will be photographing and filming at the Conference. Delegates can view and share photographs on social media including Facebook, Instagram and Twitter @contineceaus. If you do not wish to be filmed or photographed, please advise the meeting organisers at the Registration desk, and advise the photographer and move out of camera range.

PRIVACY

The Continece Foundation of Australia and USANZ is committed to protecting your privacy. For detailed information see the Continece Foundation of Australia [Privacy Policy](#) and the USANZ [Privacy Policy](#).