

Quality & Safety Coordinator

Continenence Foundation of Australia

- **National peak body**
- **Non-profit organisation**
- **Play a key role in influencing quality improvement, clinical governance and safety systems of our organisation**
- **Interesting and challenging new role immediately available for the right candidate**
- **Part time – 15 hours per week**

About the role

An exciting opportunity exists for a dynamic individual to provide strategic direction and leadership for all quality, clinical safety and risk related activities across the Continenence Foundation's Clinical Services and Programs.

Primary responsibilities will include developing and implementing a quality and safety system, including clinical risk assessment, auditing and monitoring, management and tracking of complaints and compliments and evaluation functions.

The position of Quality and Safety Coordinator requires a strong knowledge base and demonstrated experience working in the health/ human services field, with a proven record of success in coordinating quality related programs.

The position exists within a small team, consisting of project teams and clinical services which operate from the national office in Melbourne, with some interstate office support.

In return we can offer you a competitive remuneration package including salary packaging, easy to access to an eastern suburbs location and the opportunity to work with a passionate and dedicated team.

About you

- Understanding of the application of quality principles within health services.
- Demonstrated in-depth knowledge of service evaluation frameworks and practical implementation.
- Demonstrated analytical and conceptual skills, including the ability to review and analyse quantitative and qualitative data and compile appropriate reports.
- A commitment to enhancing the ongoing capability of the Continenence Foundation and improving services, supports and the quality of life for people experiencing incontinence.

Click here for a copy of the position description or contact **Penelope Hunter**, at p.hunter@continenence.org.au.

Applications will only be accepted with a cover letter and CV addressing the reasons why you would be perfect for the role. Please forward your application to p.hunter@continenence.org.au.

Please apply as soon as possible with your CV and covering letter, as appropriately qualified candidates will be interviewed as applications are received.